

APPLICATION FOR RE-EMPLOYMENT – (Applies ONLY to employees who worked the previous year)

Please type or print in ink only

The City of Seward is an Equal Opportunity Employer. We consider applicants for all jobs without regard to race, color, sex, pregnancy, national origin, marital status, disability, religion, age (40 years of age or older), or any other legally protected status. Applicants who need a reasonable accommodation to complete this application may contact the HR Director for assistance.

Position Applied For _____

Date of Application _____

Last Name				First Name				Middle Initial			
Present Address (Number and Street)				City		State		Zip			
Telephone Number(s): Home ()				Cell ()							
Email Address: _____											
You may attach a resume or other related personal qualification information relevant to the job.											
Have you ever been employed with us before? ____ Yes ____ No											
If yes, provide date(s) _____ to _____ and Department _____											
Are you under 18 years of age? ____ Yes ____ No											
If you are under the age of 18, you may need to supply the City a work permit or limit your hours to those permitted by law.											
May we contact your current employer? ____ Yes ____ No											
Can you, after being hired, verify your legal right to work in the United States? ____ Yes ____ No											
Specify days and hours for which you are available: _____											
Date available to start work? _____											
If the job you are applying for requires a valid driver's license, please complete the information below:											
Number _____				State _____		Regular _____		CDL _____			
Do you have any relatives presently employed by the City of Seward? ____ Yes ____ No											
If yes, give names, divisions and relationship: _____											
Are you willing to work overtime if required? ____ Yes ____ No											

Are you willing to work different shifts, if required? ☐ Yes ☐ No

IT IS THE POLICY OF THE CITY OF SEWARD TO CONDUCT A CRIMINAL HISTORY RECORD INFORMATION CHECK FOR ALL APPLICANTS AFTER THE CITY MAKES A DETERMINATION THAT THE APPLICANT IS QUALIFIED FOR EMPLOYMENT AND PRIOR TO THE APPLICANT'S FIRST DATE OF EMPLOYMENT WITH THE CITY. If selected as a final candidate, you will be required to disclose your criminal history or record. Any convictions are relevant only if job-related but will not necessarily bar you from employment. You will not be required to disclose any offense for which the record has been sealed. The City of Seward will not ask you to disclose the contents or details of any sealed records or that any sealed records exist.

Have you served in the United States Armed Forces? ☐ Yes ☐ No

If yes, please give dates of military service: From _____ To _____

Branch? _____

Summarize nature of work performed: _____

If you are a Veteran or the spouse of a 100% disabled Veteran, you may be eligible for Veterans' Preference in the employment process. A Veteran desiring to use a Veterans' Preference shall submit with the application a copy of the Veteran's Department of Defense Form 214 (DD Form 214). A spouse of a Veteran desiring to use a Veterans' Preference shall submit with the application a copy of the Veteran's DD Form 214, a copy of the Veteran's disability verification from the U.S. Department of Veterans Affairs demonstrating a 100% permanent disability rating, a proof of marriage to the Veteran, i.e., a valid marriage license recognized by the State of Nebraska.

Are you claiming Veterans' Preference? ☐ Yes ☐ No

If yes, a copy of your DD Form 214 must be attached to this application. Veterans who obtain passing scores on all parts or phases of an examination shall have five percent added to their passing score if a claim for such preference is made on the application. An additional five percent shall be added to the passing score of any disabled Veteran.

APPLICANT'S STATEMENT

I certify that answers given in this application are true and complete to the best of my knowledge. I understand that false, misleading or omitted information given in my application or interview(s) may result in discharge.

Signature

Date